**Process**

* Deadline to Submit: No later than **March 1, annually**
* Please provide as much detail as possible and submit completed application, with the heading “Multi-Chapter Grant Application,” to chapters@sigmaxi.org
* The amount of each grant is $2,000
* Upon receipt, the Committee on Qualifications and Membership will review the Grant Application at its next regularly-scheduled meeting and soon thereafter, notification will be made to the applying chapter.

**Application Form**

Title of Multi-Chapter Collaboration:

Grant Amount Requested: $

**First Chapter:**

Chapter Number:

*At least two chapters are required; please attach additional sheet if more than four chapters will participate.*

Chapter Name: Chapter Contact:

**Second Chapter:**

Chapter Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chapter Name: Chapter Contact:

**Third Chapter:**

Chapter Number:

Chapter Name: Chapter Contact:

**Fourth Chapter:**

Chapter Number:

Chapter Name: Chapter Contact:

Activity Begins Activity Ends

Multi-Chapter Collaboration Director: Director’s Address:

City: State/Province: Zip/Postal Code: Country:

Telephone: E-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Director:

(*Note: A written signature by the Activity Director will be required upon approval of the proposal, in order to release grant funds*.)

**Collaboration Summary**

Describe the purpose, objectives, activities, evaluation procedures, and anticipated number of participants of the multi-chapter collaboration. (Evaluation procedures should capture information sufficient to judge whether the collaboration’s objectives were accomplished.) Also indicate alignment of this activity with [Sigma Xi’s mission, vision and culture statements.](http://sigmaxi.org/about/organization/mission.shtml)

**Collaboration Details**

1. How will the collaboration benefit the Society as a whole?
2. How will the collaboration contribute to chapters’ overall health and vitality?
3. How will the collaboration provide enhanced value to chapters’ new and existing members?
4. How will the collaboration be innovative?
5. What additional funding will this collaboration have, beyond what Sigma Xi might award?
6. What sustainability measures are in place to ensure the collaboration’s activities continue beyond the two year lifespan of Sigma Xi’s Multi-Chapter Grant?
7. Indicate the alignment, if any, of this collaboration with the Sigma Xi mission-driven themes and program areas of professional development, diversity, ethical practice, international cooperation, and/or communicating science to the public
8. Explain generally how the Multi-Chapter Grant funds will be used.

**Requested Budget**

Present your overall budget for the multi-chapter collaboration.

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|  | **(ATTACH ACTUAL BUDGET HERE)** |  |
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**Collaboration Cost Sharing**

Percent of the budget total coming from:

1. The collaborating chapters?
2. This Multi-Chapter Grant by Sigma Xi? (% and $)
3. Other sources? (*list each of them*)

**For Committee Use Only**

Date Received at Sigma Xi Headquarters:

Date of Committee on Qualifications and Membership Action: Grant Approved/Denied: