**Diversity Grant**

**Guidelines**

Sigma Xi is committed to the diversity of its membership, programs, and the broader scientific and engineering research community. The Society encourages participation of individuals from groups that are historically underrepresented in Science, Technology, Engineering, and Mathematics (STEM) by promoting active engagement of the full diversity of the membership.

The Diversity Grant provides up to $1,000 in ‘seed funding’ for chapters to initiate innovative diversity programs, which promote inclusion of individuals from underrepresented groups. Diversity may reflect gender, race and ethnicity, mental or physical disability, socioeconomic status, age, religious affiliation, cultural background, national origin, or sexual orientation.

Applicants are encouraged to collaborate with other Sigma Xi chapters or identify matching support from other resources that can enhance the effectiveness of their proposed initiatives. Grants are normally awarded for new projects as a onetime source of support.

Applications are reviewed by the Committee on Qualifications and Membership. The review committee prioritizes projects that align with one or more of the following criteria:

* Degree of innovation in designing an individual program, including uniqueness and creative use of resources
* Extent of impact on the community (i.e., the size and diversity of the audience, outreach and exposure)
* Strategy for achieving outcomes and indicators of success
* Degree of sustained involvement, particularly in increasing participation of underrepresented groups in STEM
* Ability to be replicated broadly throughout Sigma Xi’s chapter network

Applicants will be notified of the Committee's decision within 90 days of the application.

**Process**

* Deadline to Submit: No later than **March 1, annually**
* Please provide as much detail as possible and submit completed application, with “Diversity Grant Application,” in the subject line to [chapters@sigmaxi.org](mailto:chapters@sigmaxi.org)
* The amount of each grant is $1,000
* Upon receipt, the Committee on Qualifications and Membership will review the grant application at its next regularly-scheduled meeting

**Application Form**

Please complete all information and provide as much detail as possible. Please email completed application, with the subject line “Diversity Grant Application,” to [chapters@sigmaxi.org](mailto:chapters@sigmaxi.org).

Project Title:

Chapter Number:

Chapter Name:

Project Begins: Project Ends:

Project Director:

Project Address:

City: State: Zip/Postal Code: Country:

Number of participants involved:

Daytime Telephone:

E-mail:

Name of Chapter Officer:

\_\_President \_\_\_ President-Elect or Vice President \_\_\_Secretary \_\_\_Treasurer

Signature of Chapter Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Program Information**

**Scope:** Describe the overall scope and goals of the program, and explain the potential extent of impact on the community.

**Strategy**: Explain the strategy for achieving outcomes and include indicators of success

**Degree of Sustained Involvement**: Describe the degree of sustained involvement, particularly in educating and increasing participation of underrepresented groups in STEM

**Replication**: Identify methods for replicating the program broadly throughout Sigma Xi and by other chapters

**Budget**: Indicate the overall budget for the project and provide a detailed budget justification with descriptions of the proposed costs

**Collaboration and Cost Sharing:** Please indicate percent of the budget total coming from other resources such as institutional funding or funding from other organizations.

**Additional Materials**

Letters of support and additional materials, if any, may be saved as a separate file and included with the application form

**For Committee Use Only**

Date Received at Sigma Xi Headquarters:

Date of Committee on Qualifications and Membership Action: Grant Approved/Denied: